

**Packets are to be brought to cluster conference this year and not mailed in.
(No staples please)**

Check-in Check List

1. __ Pastor's Compensation Form – Action item
2. __ Report of Committee on Nominations and Lay Leadership, Delegates to AC – Delegates form provided – Action item
3. __ Annual reports Candidates for Ministry – Form provided – Action item (First time candidates must be approved by written ballot) Please let check-in know if you have any
4. __ Annual report on Lay Servants Ministries-form provided – Action item
5. __ Report of pastor (form provided) and written reports of pastor(s). Please write about the state of the church.
6. __ Continuing education report pastor(s) – form provided
7. __ Report of the Trustees – form provided
8. __ Report of Finance committee – form provided
9. __ Local church leadership information and seminary student– form provided
10. __ Lay leader report – no form provided, a one-page summary of what God is doing would be wonderful.
11. New Places/New Peoples story (form provided) plus any other business.
These forms are also available at elvalleumc.org.

5 – 11 should be approved ahead of time by the church's governing body and grouped together as a consent agenda. The consent agenda will then be adopted as you check-in at the cluster (charge) conference. Please bring all reports to the cluster conference. We are not receiving them by mail please see Oscar for further information.