

EL VALLE DISTRICT

RIO TEXAS CONFERENCE UNITED METHODIST CHURCH
1909 W Harrison, Harlingen, TX 78550

August 2017

RE: Cluster Conferences (Charge Conferences) Check-in begins 3:30pm (except Cluster Conference 4 which will begin at 6:30 pm)

AGENDA- Packets are to be brought to cluster conference this year and not mailed in. (No staples please)

- As you arrive, please check-in your paperwork at the tables with district staff. Keep a copy for your records.
- Once checked-in proceed to main gathering area for Worship
- Opening Prayer and focus – Robert Lopez
- Election of cluster conference secretary
- Worship song
- Voting on and praying for:
 - Pastor’s Compensation Reports
 - Nominations Report
 - Candidates for Ministry/ Lay Servants
- “New Places” – Robert Lopez
- Fruitful Places – short testimonials
- Communion
- Any other charge conference business
- Blessing and dismissal
- Closing Music

Please note the following will be due in January 2018 with Conference Year-End Report:

1. Fund Balance Report
2. Copy of a Financial Audit for 2017 or other time period; see Para. 258.4.d of the Discipline for details
3. Membership Audit

HOSTING DUTIES

1. Greeters
2. Nametags
3. Communion elements
4. Refreshments – can ask other churches attending for assistance
5. Technology/sound folks
6. Provide support for worship leader
7. Help district staff setup check-in area

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